

# REGULATIONS FOR CHOICE BASED CREDIT SEMESTER SYSTEM (CBCS)

<b>1.0</b>	<b>PREAMBLE:</b> GNU is gearing up for several initiatives towards academic excellence, quality improvement and administrative reforms. In view of this priority and in-keeping with GNU Vision and Mission; process was already initiated towards introduction of semester system, grading system and credit system. The above initiatives acquired further strength with UGC Circular D.O.No. F.1-2/2008(XI Plan) dated March 2009 informing all the Universities regarding UGC's new initiatives under the 11th Five Year plan, on speedy and substantive academic and administrative reforms regarding higher education. Given this background GNU has framed this "GNU CBCS REGULATION- 2010". As the GNU has adopted this regulation, the same will have to be implemented by all the Faculties of GNU for their academic Programmes.	
<b>2.0</b>	<b>TITLE</b> These regulations shall be called "Choice Based Course Credit Semester System & Grading, 2010". In short, it will be referred to as "GNU CBCS REGULATION".	
<b>3.0</b>	<b>SCOPE:</b>	
	3.1	The regulations provided herein shall apply to all regular, professional and general Undergraduate (UG) and Post Graduate (PG) Programmes offered by all the Faculties of GNU.
	3.2	These regulations are quite comprehensive and include definitions of key terms, critical concepts, mechanics of calculations, role of various boards and committees; and the evaluation system.
	3.3	These regulations shall be reviewed as and when Distance Education and private programmes will be offered by the University.
<b>4.0</b>	<b>APPLICATION &amp; COMMENCEMENT:</b>	
	4.1	These regulations shall come into force with effect from the admissions commencing from 2010-2011.
	4.2	This clause 4.1 is to be read and interpreted in conjunction with clause 18.0 authorizing the Director for a period of three years from commencement of these Regulations to decide when and to whom will these regulation shall be applied and with which modification.
	4.3	Provisions under these regulations hereby supersede all the existing regulations for the regular UG and PG programmes of GNU to the extent prescribed herein.
<b>5.0</b>	<b>DEFINITIONS</b>	
	5.1	<b>Choice-Based Credit System (CBCS):</b> CBCS is a flexible system of learning that permits students to,
		1. learn at their own pace,
		2. Choose electives from a wide range of elective courses offered by the University departments,

		3.	Adopt an inter-disciplinary approach in learning, and
		4.	Make best use of the expertise of available faculty.
	5.2	<b>PROGRAM:</b> ‘Programme’ means a set of the required number of semesters leading to the award of a UG or PG degree / diploma of GNU	
	5.3	<p><b>SEMESTER:</b> ‘Semester’ means a term consisting of a minimum of 450 contact hours distributed over 90 working days spread over 18 weeks of five-day duration each and five contact hours per day.( 18 X 5 X 5= 450 )</p> <p>In case of 15 week semester, there will be six working days. ( 15X 6 X 5= 450)</p> <p>Depending upon its duration, each academic year will be divided into two semesters.</p> <p>Semesters will be known as either Odd Semester or Even semester. The Semester from July to November will be Semesters I, III, V or VII depending upon the programme duration and similarly the semester from December to April will be Semesters II, IV, VI and VIII.</p>	
	5.4	<b>ACADEMIC WEEK:</b> ‘Academic Week’ is a unit of five or six working days during which distribution of work is organized from six to five contact hours of one hour duration on each day.	
	5.5	<b>CREDITS:</b> Credit is a kind of weightage given to the contact hours to teach the prescribed syllabus, which is in a modular form. Normally one credit is allocated to 15 contact hours.	
		5.5.1	In each of the courses, credits will be assigned on the basis of the number of lectures / tutorials / laboratory work and other forms of learning required for completing the course contents in maximum 18 week schedule.
		5.5.2	The instructional days as worked out by the UGC for one academic year are 180 working days i.e. 90 days per semester.
		5.5.3	In GNU, UG Programmes have minimum five courses PG programmes shall have minimum four papers in each semester. It means a UG student has to complete 20 credits in each semester session and a PG student is required to complete 16 credits in each semester.
		5.5.4	<b>Mechanics of Credit Calculation:</b> As per GNU standard, 1Credit = 15 hours of lectures.
		5.5.5	Contact hours will include all the modes of teaching and it includes forms like lectures / tutorials / laboratory work / fieldwork or other forms. In determining the number of hours of instruction required for a course involving laboratory / field-work, 2 hours of laboratory / field work is generally considered equivalent to 1 hour of lecture.
<b>6.0</b>	<b>CREDIT POINT, (P):</b> Credit point is the value obtained by multiplying the grade point (G) by the credit (C): $P = G \times C$ .		
<b>7.0</b>	<b>GRADE POINT:</b> Grade point is an integer indicating the numerical equivalent of the letter grade.		

<b>8.0</b>	<b>SEMESTER GRADE POINT AVERAGE (SGPA):</b> Semester Grade Point Average (SGPA) is the value obtained by dividing the sum of credit points (P) earned by a student in various courses taken in a semester by the total number of credits earned by the student in that semester. SGPA shall be rounded off to two decimal places.	
<b>9.0</b>	<b>CUMULATIVE GRADE POINT AVERAGE (CGPA):</b> 'Cumulative Grade Point Average' (CGPA) is the value obtained by dividing the sum of credit points in all the courses earned by a student for the entire programme, by the total number of credits. CGPA shall be rounded off to two decimal places. CGPA indicates the comprehensive academic performance of a student in a programme.	
9.1	An overall letter grade (Cumulative Grade) for the entire programme shall be awarded to a student depending on his/her CGPA.	
<b>10.0</b>	<b>PROGRAMME STRUCTURE:</b>	
10.1	<b>COURSE:</b> A Course is a component (a paper) of a programme. A course may be designed to involve lectures / tutorials / laboratory work / seminar / project work/ practical training / report writing / Viva voce, etc or a combination of these, to meet effectively the teaching and learning needs and the credits may be assigned suitably.	
10.2	<b>COURSE CODE:</b> Each course shall have an alphanumeric code, which includes the semester number (I to VIII) in which the course is offered, the type of the course (A or B) and the serial number of the course (01, 02...) and a three letter code representing the nature of the course, excepting common course.	
10.3	A GNU programme will consists of (A) Core courses & Complementary courses; and (B) Common courses & Open Courses. Core and Complementary courses will carry 85 % credit weightage. Common and Open courses will carry 15 % credit weightage. However the Dean of the concerned Faculty subject to the approval of the Director of the University shall have power to consider 5% variation in the weightage.	
10.4	<b>CORE COURSE:</b> Core courses are those, knowledge of which is deemed essential for students registered for a particular Programme. A student Shall have to choose the required courses from the list of core courses identified by the concerned Faculty. Core courses shall be spread over all the semesters.	
10.5	<b>COMPLEMENTARY COURSES:</b> 'Complementary Course' means a course which would enrich the study of core courses. Complementary courses are intended to allow students to specialize in one or more branches of the broad subject area; or acquire knowledge and skills in a related area that may have applications in the broad subject area; or bridge any gap in the curriculum and enable acquisition of essential skills (e.g. statistical, computational, etc); or help pursue an area of interest to the student	

10.6	<b>COMMON/OPEN COURSES:</b> Courses in this category aim at enhancing the professional competency of students and increasing their employment prospects. This category includes courses in (i) Communication Skills (ii) Spoken English (iii) Knowledge of an additional Foreign Language and (iv) Personality Development.
10.7	<b>EXTRA CREDITS:</b> Extra credits may be awarded to a student for achievements in co-curricular activities carried out outside the regular class hours, as decided by the University. These credits shall not be counted while considering the minimum credits for completing the programme. The University shall frame detailed guidelines for the award of co-curricular credits and grades.
10.8 <sup>1</sup>	<b>VALIDITY OF STUDENTS ENROLLMENTS / REGISTRATION:</b> A student who for whatever reason is not able to complete the programme within the normal period or the minimum duration prescribed for the programme, may be allowed two years period beyond the normal period to be qualified for the degree. The general formula shall be as follow: (a)Time span = N + 2 years in the completion of programme. Where N stand for the normal or minimum duration prescribed for completion of the programme. (b)In exceptional circumstances a further extension of one more year granted by Ho. Director General on valid reasons on receiving the application from student with proof of reason.
10.92 <sup>2</sup>	<b>AUDIT COURSES:</b> ‘Audit Courses’ means a Course in which the student shall be awarded Pass or Fail only. It is left to the discretion of the respective faculty of the University to offer such courses to the students.
<b>11.0</b>	<b>EVALUATION – MARKS AND GRADING SYSTEM<sup>3</sup>:</b> Evaluation will be done on a continuous basis. The Student's performance in a course will be evaluated by assigning a letter grade.
11.1	For each course, the weightage for internal and external component shall be as per the examination scheme of particular programme of concerned faculty duly approved by Academic Council.
11.2	The internal component of the course will be evaluated by the instructor on the basis of assignments, seminars, quizzes, attendance, practical work, viva-voce etc. as announced at the beginning of the course.
11.3	For each course the passing marks will be 40% aggregate.
11.4 <sup>4</sup>	<b>DECLARATION OF SEMESTER/TRIMESTER RESULTS:</b> For Students, who appeared both at the current Semester/ Trimester Examination as well as at their backlog courses of the Previous Semesters / Trimesters and having the result status as Fail-Detained in the previous Semesters/Trimesters, the result of such students shall be declared as Fail-Detained instead of Withheld in the current semester and the student shall be allowed to appear in the Remedial

<sup>1</sup> Amendment vide Notification no. 04/2017 dated 20.02.2017

<sup>2</sup> Amended vide Notification No. 107/2014 dated 22/12/2014

<sup>3</sup> Amended vide Notification No. 39/2015 dated 06/05/2015

<sup>4</sup> Amended vide Notification No. 66/2013 dated 24/10/2013

		examinations.																								
<b>12.0</b>	<b>GRADING SYSTEM:</b>	<p>After adding the internal marks (maximum 30%) to external marks (maximum 70%), the marks secured by a student from maximum 100 will be converted into a letter grade. The grade points are the numerical equivalent of letter grade assigned to a student in the 07 points scale as given below,</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>% Marks Range</th> <th>Grade</th> <th>Grade Point</th> </tr> </thead> <tbody> <tr> <td>90 and Above</td> <td>A+</td> <td>10</td> </tr> <tr> <td>80-89</td> <td>A</td> <td>9</td> </tr> <tr> <td>70-79</td> <td>B+</td> <td>8</td> </tr> <tr> <td>60-69</td> <td>B</td> <td>7</td> </tr> <tr> <td>50-59</td> <td>C+</td> <td>6</td> </tr> <tr> <td>40-49</td> <td>C</td> <td>5</td> </tr> <tr> <td>Less than 40</td> <td>F</td> <td>0</td> </tr> </tbody> </table>	% Marks Range	Grade	Grade Point	90 and Above	A+	10	80-89	A	9	70-79	B+	8	60-69	B	7	50-59	C+	6	40-49	C	5	Less than 40	F	0
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	12.1 <sup>5</sup>	Students failing in the end semester examinations shall be given the option of either to appear in remedial examination arranged by the University in which the marks obtained in the internal examination shall be carry forwarded or opportunity shall be given to repeat the course in line with the policy of detention due to lack of attendance in which student shall improve the internal marks.																								
	12.2	<b>Backlog:</b> At any given point of time student can have maximum 4 backlogs.																								
<b>13.0</b>	<b>CALCULATION OF SEMESTER GRADE POINT AVERAGE (SGPA)</b>																									
	13.1	Performance in a semester will be expressed as Semester Grade Point Average (SGPA).																								
	13.2	Cumulative performance of all the semesters together will reflect performance in the whole programme and it will be known as Cumulative Grade Point Average (CGPA). Thus CGPA is the real indicators of a student's performance.																								
	13.3	<p>The formula for calculation of SGPA and CGPA is given below:</p> $SGPA = (\sum C_i M_i) / (\sum C_i)$ $CGPA = (\sum \sum C_{ni} G_{ni}) / (\sum \sum C_{ni})$ <p>Where</p> <p><math>C_i</math> - number of credits for the <math>i^{th}</math> course,  <math>G_i</math> - grade point obtained in the <math>i^{th}</math> course,  <math>C_{ni}</math> - number of credits of the <math>i^{th}</math> course of the <math>n^{th}</math> semester,  <math>G_{ni}</math> - grade points of the <math>i^{th}</math> course of the <math>n^{th}</math> semester</p>																								
	13.4 <sup>6</sup>	<p><b>AWARD OF DEGREE</b></p> <p>For all programs, where the duration of the Program is more than two years but not more than four years, the degree shall be awarded on the basis of CGPA (Cumulative Grade Point Average) performance of semesters/trimesters of last two years.</p> <p>In case of the Programs where duration is of two years or less than two years, the</p>																								

<sup>5</sup> Amended vide Notification No. 66/2013 dated 24/10/2013

<sup>6</sup> Amended vide Circular No. 76/2012 dated 31/07/2012

		<p>degree shall be awarded on the basis of CGPA (Cumulative Grade Point Average) performance of all the semesters/trimesters.</p> <p>In case of the Programs where duration is more than four years, the degree shall be awarded on the basis of CGPA (Cumulative Grade Point Average) performance of semesters/trimesters of last three years.<sup>7</sup></p>																														
13.5 <sup>8</sup>	<b>RANKING AND AWARDS OF SCHOLARSHIP / PRIZES / MEDALS:</b>																															
1.	<p>Scholarship shall be awarded on the basis of semester/trimester performance (SGPA/TGPA of the semester/trimester, as applicable) and in case of equality at any rank, the following criteria shall be follow.</p> <p>1.1 The amount equivalent to Net Tuition Fees (means Tuition Fees prescribed for general category minus any other kind of scholarship received Ganpat University) shall be considered for awarding the merit scholarship to the student studying in Undergraduate and Post graduate programs up to 3<sup>rd</sup> Rank subject to following conditions.</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Students Admitted</th> <th>Assign the Rank</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Up to 10 students</td> <td>20% scholarship to 1<sup>st</sup> Rank</td> </tr> <tr> <td>2</td> <td>More than 10 and Up to 20 students</td> <td>30% scholarship to 1<sup>st</sup> Rank</td> </tr> <tr> <td>3</td> <td>More than 20 and Up to 40 students</td> <td>30% scholarship to 1<sup>st</sup> Rank &amp; 20% scholarship to 2<sup>nd</sup> Rank</td> </tr> <tr> <td>4</td> <td>More than 40 students</td> <td>30% scholarship to 1<sup>st</sup> Rank, 20% scholarship to 2<sup>nd</sup> Rank &amp; 10% scholarship to 3<sup>rd</sup> Rank</td> </tr> </tbody> </table> <p>1.2 However, in case of more than one candidate having same Rank, the amount of scholarship shall be divided as under;</p> <table border="1"> <thead> <tr> <th>Rank</th> <th>No. of Students having equality of Rank</th> <th>Amount of Scholarship distributed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>02</td> <td>The total scholarship amount of 1<sup>st</sup> Rank and 2<sup>nd</sup> Rank shall be divided equally among two students. The next candidate/s in Rank will be awarded as per 3<sup>rd</sup> Rank scholarship.</td> </tr> <tr> <td>1</td> <td>03 or more</td> <td>The total scholarship amount of 1<sup>st</sup> Rank, 2<sup>nd</sup> Rank &amp; 3<sup>rd</sup> Rank shall be divided equally among the all students.</td> </tr> <tr> <td>2</td> <td>02 or more</td> <td>The total scholarship amount of 2<sup>nd</sup> Rank &amp; 3<sup>rd</sup> Rank shall be divided equally among the students.</td> </tr> <tr> <td>3</td> <td>02 or more</td> <td>The total scholarship amount of 3<sup>rd</sup> Rank &amp; 3<sup>rd</sup> Rank shall be divided equally among the all students on 3<sup>rd</sup> Rank.</td> </tr> </tbody> </table>		Sr. No.	Students Admitted	Assign the Rank	1	Up to 10 students	20% scholarship to 1 <sup>st</sup> Rank	2	More than 10 and Up to 20 students	30% scholarship to 1 <sup>st</sup> Rank	3	More than 20 and Up to 40 students	30% scholarship to 1 <sup>st</sup> Rank & 20% scholarship to 2 <sup>nd</sup> Rank	4	More than 40 students	30% scholarship to 1 <sup>st</sup> Rank, 20% scholarship to 2 <sup>nd</sup> Rank & 10% scholarship to 3 <sup>rd</sup> Rank	Rank	No. of Students having equality of Rank	Amount of Scholarship distributed	1	02	The total scholarship amount of 1 <sup>st</sup> Rank and 2 <sup>nd</sup> Rank shall be divided equally among two students. The next candidate/s in Rank will be awarded as per 3 <sup>rd</sup> Rank scholarship.	1	03 or more	The total scholarship amount of 1 <sup>st</sup> Rank, 2 <sup>nd</sup> Rank & 3 <sup>rd</sup> Rank shall be divided equally among the all students.	2	02 or more	The total scholarship amount of 2 <sup>nd</sup> Rank & 3 <sup>rd</sup> Rank shall be divided equally among the students.	3	02 or more	The total scholarship amount of 3 <sup>rd</sup> Rank & 3 <sup>rd</sup> Rank shall be divided equally among the all students on 3 <sup>rd</sup> Rank.
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<sup>7</sup> Amended vide Notification No. 106/2014 dated 22/12/2014

<sup>8</sup> Amended vide Notification No. 73/2016 dated 19/12/2016

	2.	<p>Gold Medal and Overall Rank shall be awarded on the basis of CGPA (Cumulative Grade Point Average) affecting award of degree.</p> <p>Award of Gold Medal i.e. overall and specialization for all Programs in which the specialization is offered and Gold Medal shall be awarded to all eligible meritorious students for their scholastic performance in case of tie situation.<sup>9</sup></p> <p>The minimum number of students enrolled/registered for each programme at Post-Graduate and Under-Graduate level shall be 10 and 30, respectively and the minimum CGPA required for award of Gold medal in Overall &amp; Specialization shall be 6.5.<sup>12 10</sup></p>
<b>14.0</b>	<b>BOARDS OF STUDIES, COURSES &amp; SYLLABI:</b>	
	14.1	The Academic Council on the recommendation of the concerned Faculty shall prescribe the various courses in the respective discipline, subject to the general regulations of the University.
	14.2	The syllabus of each course shall be prepared module-wise and include the Course Code, course title, objectives, module wise content, credits assigned, prescribed instructional hours, scheme of examination and model question paper.
	14.3	The Academic Council shall lay down the evaluation system.
<b>15.0</b>	<b>ADMISSION :</b>	
	15.1	Admission to all programmes shall be as per the existing rules and regulations of the University.
	15.2	Eligibility criteria for admission shall be as announced by the University from time to time.
	15.3	Students shall be admitted to a particular programme based on the marks/grades scored in the qualifying examination.
	15.4	The maximum number of students to be admitted to a programme shall be determined by the BOG from time to time.
	15.5	The constituent institution shall make available to all students a brochure listing all the courses offered by it. The information so provided shall contain the title of the Course, the Semester in which it is offered, credits for the Course, prerequisites if any, the name of the Faculty etc. Detailed syllabi shall be made available in the University/College websites.
	15.6	The University shall prepare a common calendar for the conduct of the courses, indicating the schedule of courses, continuous and end-semester examinations and publication of results. The University shall ensure that the calendar is strictly followed.
	15.7 <sup>11</sup>	<p><b>Lateral Entry</b></p> <p>Students who are admitted laterally at Ganpat University, have to pass courses decided by concerned faculty/equivalence committee as pre-requisite courses, if any which shall be considered as audit courses, s/he shall be deemed to have earned all credits of previous semesters. However these credits shall not be</p>

<sup>9</sup> Amended vide Notification No. 09/2015 dated 23/22/2015

<sup>10</sup> Amended vide Notification No. 55/2014 dated 13/05/2014

<sup>11</sup> Amended vide Notification No. 57/20114 dated 13/05/2014

		considered for calculating the performance indices. Equivalent credits of previous University will be considered as earned credits in the last semester of respective programme for the award of the degree.
<b>16.0</b>	<b>GRADE CARD :</b>	<p>The University under its seal shall issue to the students a grade card on completion of each Semester, which shall contain the following information:</p> <ul style="list-style-type: none"> <li>• Name of University.</li> <li>• Name of College.</li> <li>• Title of undergraduate/Post Graduate Programme.</li> <li>• Number of Semester.</li> <li>• Name and Register Number of student.</li> <li>• Code number, Title and Credits of each course registered in the Semester.</li> <li>• Consolidated Grade, grade point, letter grade and Credit point in each course opted in each Semester.</li> <li>• The total credits, total credit points and SGPA in the Semester</li> <li>• Details of the audited courses, if any, taken in the Semester.</li> </ul>
	16.1	The Overall Grade Card issued at the end of the final Semester shall contain the details of all courses taken during the entire programme including those taken over and above the prescribed minimum credits for obtaining the degree. Apart from CGPA of the programme, the cumulative grades obtained for Core, Common, Complementary, and Open Courses and the grades obtained for additional courses shall be shown separately in the overall grade card.
<b>17.0</b>	<b>TRANSITORY PROVISION:</b>	Notwithstanding anything contained in these regulations, the Vice-Chancellor shall, for a period of three years from the date of coming into force of these regulations, have the power to provide by order that these regulations shall be applied to any programme with such modifications as may be necessary.
<b>18.0</b>	<b>REPEAL:</b>	The Regulations now in force in so far as they are applicable to programmes offered by the University and to the student admitted in the Academic Year 2010-11 and to the extent they are inconsistent with CBCS regulations are hereby repealed. In the case of any inconsistency between the existing regulations and these regulations relating to the Choice-based Credit Semester System and Grading in their application to any course offered in a College, the latter shall prevail.